

# CHECKLIST FOR MINISTRY BANKING

*This aide is to be used for obtaining a Ministry Bank Account as described in the ESTABLISHING AN EMBASSY VIDEO received as part of Session 5 of the Self-Governing in Christ classes.*

- Obtain a Ministry EIN as taught in the private videos Rick released to you.
- Create the capacity to do banking for the Kingdom of God in your House by creating an Act or Resolution in your House records.

## HOUSE DOE BANKING ACT;

1. Name the signators who will do the banking.
2. Establish a reason for Banking. [Funds to be used to reconcile creation and support the needs of House Doe.]
3. Set any banking rules or conditions you may need of [situations differ].

- Create a Declaration of Organization [see example].
- Pen a letter, signed by the Overseer of the Council, [you may want this to be the Spiritual name] and sealed with the Overseer's seal to the bank, from the Council, on Ministry letterhead referencing the signators that should be on the account and the percentage of accountability they hold in the ministry's actions.
- Pen a second letter, also signed by the Overseer of the Council, and sealed with the Overseer's seal to the bank, from the Council, stating the terms of survivorship and where the percentages of accountability go if any member or members are incapacitated.
- If needed, instead of Articles of Incorporation, you can create a Ministry Constitution modeled after the Constitution of the United States of America.